

Truck Seller's Paper Work checklist

1. Ownership

- ☐ Original vehicle title
- ☐ VIN checked against the physical truck
- ☐ Seller name matches title
- ☐ Required co-owner signatures identified
- ☐ Business authorization documents if company-owned

2. Loans and Liens

- ☐ Current lender payoff quote
- ☐ Payoff instructions
- ☐ Lien release or confirmation of electronic release
- ☐ Clear instructions on who receives the title after payoff

3. Sale Documents

- ☐ Buyer name and address
- ☐ Sale price
- ☐ Date of sale
- ☐ Bill of sale when required or useful
- ☐ Odometer disclosure when applicable
- ☐ Salvage/rebuilt disclosure and supporting paperwork
- ☐ Copies of every signed document

4. After the Sale

- ☐ Remove or retain plates where your state requires it
- ☐ File seller notice/report of sale/release of liability
- ☐ Save confirmation or receipt
- ☐ Keep copies of title and bill of sale
- ☐ Update insurance only after following your state's plate/registration rules disclosure when applicable
- ☐ Remove company identifiers, toll devices, and personal records from the truck

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